

**No. B. 13015/1/2023-DTE(WCD)**  
**GOVERNMENT OF MIZORAM**  
**DIRECTORATE OF WOMEN & CHILD DEVELOPMENT**

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Dated Aizawl, the 13<sup>th</sup> March, 2024.

**ADVERTISEMENT**

Applications are invited from bonafide citizens of India and eligible candidates for the following posts under One Stop Centres under Mission Shakti at Khawzawl, Hnahthial and Saitual Districts and Sakhi Sadan at Aizawl – Maumual, Aizawl, Vairengte and Serchhip for a period of one year on contract basis which may be extended on yearly basis. The engagement is also co-terminus with the Scheme as under:

**I. ONE STOP CENTRE:**

Sl No	Name of Posts	No. of Posts	Remuneration per month	Educational Qualification & Experience	Age limit
1	2	3	4	5	6
1	Centre Administrator	3 nos. (1 each for Khawzawl, Hnahthial & Saitual Districts)	₹ 33,600/-	<p>Any woman having Masters Degree with not less than 55% marks in Law/ Social Work/ Sociology/ Social Science/ Psychology</p> <p><b><u>Experience:</u></b>                      #At least 5 years' experience of working on women related relevant domains in an administrative set-up with a Government or Non-Government project/programme and preferably with at least 1 year experience of counselling either within or outside the same set-up.</p> <p>#She should be preferably a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.</p>	Age : 21 - 40
2	Case Worker	6 nos. (2 each for Khawzawl, Hnahthial & Saitual Districts)	₹ 23,000/-	<p>Any woman having Bachelor Degree with not less than 55% marks in Law/ Social Work/ Sociology/ Social science/ Psychology</p> <p><b><u>Experience:</u></b>                      #At least 3 years' experience of working on women related relevant domains in a Government or Non-Government project/ programme.</p> <p># She should be a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.</p>	Age : 21 - 40

3	Psycho – Social Counselor	3 nos (1 each for Khawzawl, Hnahthial & Saitual Districts)	₹ 23,000/-	<p>Any woman having professional degree / diploma in psychology / psychiatry / neurosciences with not less than 55% marks</p> <p><b>Experience:</b> #At least 3 years' experience of working within a Government or Non-Government health project/ programme at the district level.</p> <p># She should be a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.</p>	Age : 21 - 40
5	Para- Medical Personnel	3 nos. (1 each for Khawzawl, Hnahthial & Saitual Districts)	₹ 20,500/-	<p>Any woman having professional degree / diploma (ANM/GNM) in paramedics with a background in health sector.</p> <p><b>Experience:</b> #At least 3 years' experience of working within a Government or Non-Government health project/ programme at the district level.</p> <p># She should be a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.</p>	Age : 21 - 40
6	Office Assistant	3 nos. (1 each for Khawzawl, Hnahthial & Saitual Districts)	₹ 20,500/-	<p>Graduate with diploma in computers/ IT etc</p> <p><b>Experience:</b> #Minimum 3 years' experience in data management, process documentation and web-based reporting formats, video conferencing at state or district level with government or Non-Governmental/ IT-based organizations.</p>	Age : 21 - 40

## II. SHAKTI SADAN:

Sl No	Name of Posts	No. of Posts	Remuneration per month	Educational Qualification & Experience	Age limit
1	2	3	4	5	6
1	Resident Superintendent	4 nos. (1 each for Aizawl – Maumual, Aizawl, Vairengte and Serchhip)	₹ 22,000/-	# Any woman having Masters Degree in Law/ Social Work/ Sociology/ Social Science/ Psychology with at least 5 years“ experience of working on women related relevant domains in an administrative set-up with a Government or Non-Government project/programme and preferably with at least 1-year experience of counselling either within or outside the same set-up.  # She should be preferably a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.	Age : 21 - 40
2	Office Assistant	3 nos. (1 each for Aizawl, Champhai and Vairengte)	₹ 15,000	# Any Graduate with not less than 55% marks and diploma in computer applications/ other disciplines having computer as subject.  # He/ She should be preferably a resident of the local community so that local human resource and expertise is utilised for effective functioning of the centre.	Age : 21 - 40

**Terms and conditions:**

1. Common Application Form will be available for download at [socialwelfare.mizoram.gov.in](http://socialwelfare.mizoram.gov.in) and duly filled application forms should be submitted to the Offices mentioned below on or before 15<sup>th</sup> April, 2024.

- a) Hnahthial District – CDPO Office, Hnahthial
- b) Khawzawl District – CDPO Office, Khawzawl
- c) Saitual District – DCPU Office, Saitual
- d) Aizawl District – Estab Section, Dte of Women & Child Development, Tuikhuahtlang, Aizawl.
- e) Vairengte District – DPO Office Kolasib
- f) Serchhip District – DPO Office Serchhip
- g) Champhai District – DPO Office, Champhai

2. Recruitment shall be done by interview for all posts.

3. Date of interview will be notified later in the website.

**Sd/- ZORAMTHANGI CHHANGTE**  
Director  
Women & Child Development  
Mizoram : Aizawl.

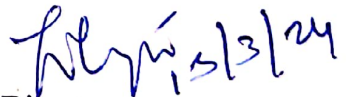
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Dated Aizawl, the 13<sup>th</sup> March, 2024.

Copy to:-

- 1) P.S. to Minister, Social Welfare, Tribal Affairs, Women & Child Development Department.
- 2) P.S. to Secretary, Social Welfare, Tribal Affairs, Women & Child Development Department.
- 3) Director, I & PR for publishing the advertisement in the Local Daily Newspaper 1) Vanglaini, and 2) The Aizawl Post for 2 consecutive days.
- 4) The Under Secretary, Social Welfare, Tribal Affairs, Women & Child Development Department.
- 5) DPO, Champhai, Kolasib and Serchhip for information and necessary action,
- 6) CDPO Khawzawl, CDPO Hnahthial and DCPO Saitual for information and necessary action,
- 7) Web Manager, Women & Child Development for uploading the advertisement in the Department website.
- 8) Notice Board of Directorate of Women & Child Development.
- 9) Guard File

  
Director

Women & Child Development  
Mizoram : Aizawl.