

**APPLICATION FORM FOR RECRUITMENT TO THE POST OF LDC ON PROVISIONAL  
EMPLOYEE BASIS UNDER DIRECTORATE OF STAMPS & REGISTRATION**

Passport  
Size photo  
to be  
affixed

- 1) Name of Service/Post : \_\_\_\_\_
- 2) Name of Department : \_\_\_\_\_
- 3) Name of candidate : \_\_\_\_\_  
( in capital letter only )
- 4) Father's/Mother's name : \_\_\_\_\_
- 5) Permanent address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 6) a) Address for correspondence: \_\_\_\_\_  
:  
\_\_\_\_\_
- b) Phone number : \_\_\_\_\_
- 7) Date of birth (attached self-attested  
*Photocopy of Birth Certificate  
or HSLC/Adhaar*)
- 8) Sex (Male/Female) : \_\_\_\_\_
- 9) Community i.e. SC/ST/OBC : \_\_\_\_\_  
(attached Self- attested Photocopy of  
*the supporting documents*)
- 10) Educational & other qualification: \_\_\_\_\_  
(attach self-attested photocopy  
*of the supporting document*)
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
- 11) Experience, if any (attach  
*self-attested photocopy of the  
supporting document*): \_\_\_\_\_
- 12) Whether the candidate possessed : YES/NO  
working knowledge of Mizo language  
at least Middle School standard?



- 13) Indicate the list of self-attested documents enclosed with the application (i.e. Educational Certificate, ST Certificate, Birth Certificate)
- :1. \_\_\_\_\_
  - :2. \_\_\_\_\_
  - :3. \_\_\_\_\_
  - :4. \_\_\_\_\_

**DECLARATION**

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is proved false/not true. I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of candidate)

**CERTIFICATE BY HEAD OF DEPARTMENT  
(For use of Government Servants only)**

Certified that Mr/Mrs/Miss \_\_\_\_\_ holds a temporary/permanent post under the Central/State Government. His character so far as known to me is good and I am not aware of any circumstances which show that he would be unsuitable for any appointment to any post if successful in the examination.

Date:

Signature : \_\_\_\_\_

Designation : \_\_\_\_\_

(Official Seal)

**SCHEDULE-III**  
**[See regulation 7 (3)]**

**SYLLABUS FOR COMPETITIVE EXAMINATION FOR DIRECT  
RECRUITMENT TO LOWER DIVISION CLERK GRADE**

| <b>Paper</b>    | <b>Subject</b>                                      | <b>Marks</b> | <b>Duration</b>   |
|-----------------|---|--------------|---|
| <b>Paper-I</b>  | <b>PART-A</b>                                       |              |   |
|                 | General Knowledge (50 questions)                    | 100          | 3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities |
|                 | General English (25 questions)                      | 50           |   |
|                 | <b>PART-B</b>                                       |              |   |
|                 | Essay Writing                                       | 20           |   |
|                 | English Comprehension                               | 30           |   |
| <b>TOTAL</b>    | <b>200</b>  |              |   |
| <b>Paper-II</b> | Computer Knowledge (50 questions – see schedule IV) | 100          | 3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities |
|                 | Simple Arithmetic (25 questions)                    | 50           |   |
|                 | General Intelligence & Reasoning (25 questions)     | 50           |   |
|                 | <b>Total</b>  | <b>200</b>   |   |
|                 | <b>Grand Total</b>                                  | <b>400</b>   |   |