

**SAINIK SCHOOL CHHINGCHHIP, MIZORAM- 796161**  
**A RESIDENTIAL PUBLIC SCHOOL UNDER SAINIK SCHOOLS SOCIETY**  
**MINISTRY OF DEFENCE, GOVT OF INDIA**

1. Applications are invited for the below mentioned post :-

<b>Sl No</b>	<b>Name of Post</b>	<b>No. of Vacancies</b>	<b>Essential Qualification</b>	<b>Pay Scale</b>	<b>Age</b>
(a)	Accountant (Regular)	01 (One)	(i) B.Com (ii) Adequate knowledge of Double Entry system of accounting (or) should have worked as an Accountant for at least 10 years in a Government or Private organization and must be fully conversant with maintenance of accounts in double entry system. (iii) Ability to correspond independently in English <b>Desirable:-</b> (i) Proficiency in Computer, MS Word, MS Excel, Power Point, MS Access and Internet. (ii) Knowledge of Double entry system of accounting. (iii) Fully conversant with Tally and modern accounting practices preferably in a fully automated accounting environment/software. (iv) Must be conversant with maintenance of school accounts, ability to handle Bank Reconciliation, Pay Bills, Trial Balance Sheets, PF Statements, Calculation of Pay Fixation & Pension, TDS and New Pension Scheme, etc.	Level-6, Rs 35,400-112400 (Pre-revised PB-2, Rs 9300-34800+ Grade Pay 4200/-)	Between 18 to 50 Years as on 01 Mar 2024

2. **Allowances and Perquisites:** Rent free accommodation, Transport Allowance, DA, Medical Allowance, LTC, Bonus (as applicable), New Pension Scheme, Subsidised education for 02 children as admissible as per Sainik Schools Society Rules & Regulations 1997.

3. Eligible and interested candidates may apply with photocopies (self attested) of full testimonials in support of qualification/experience, photograph and one self addressed envelope with postage stamp of Rs 40/-, (for communicating through Speed Post). Application should be addressed to "**The Principal, Sainik School Chhingchhip, Chhingchhip Village, Dist – Serchhip, Mizoram Pin – 796161**". Application Forms can be downloaded from the School's website [sschhingchhip.mizoram.gov.in](http://sschhingchhip.mizoram.gov.in). Application should be accompanied by one A/C payee Demand Draft (in original) of Rs 300/- for SC/ST (Non refundable) and Rs 500/- for all other categories (Non refundable) **drawn in favour of Principal, Sainik School Chhingchhip, payable at State Bank of India Electric Veng Branch, Aizawl, Branch Code – 16361, IFSC Code – SBIN0016361.**

4. **Last date of receipt of application** - 21 days from the date of publication.  
**For further queries contact** - 07630010072 / [sainikschoolchhingchhip@gmail.com](mailto:sainikschoolchhingchhip@gmail.com)

5. No TA/DA will be admissible for attending the Written Exam/Interview. Only short-listed candidates will be called for written Exam / Interview. **The School Administration reserves the right to cancel the vacancies due to administrative / policy reasons. The School will not be responsible for any postal delay.**

**Sd/-XXX**  
**PRINCIPAL**

