GROUP - B (BASIC COMPUTER KNOWLEDGE)

Directions (Questions : 1-50) : Mark your responses on the separate OMR Answer Sheet provided.

(50x2=100)

1. Which of the following is not a computer hardware?
a. Monitor ( )
b. Keyboard (.)
c. Windows OS (✓)
d. UPS ( )

2. A hardware that allows information to be input, processed, and output is called?.
a. Operating system ( )
b. Motherboard ( )
c. Desktop ( )
d. CPU (✓)

3. Name the computer part that is connected to all other aspects of a computer and allows them to communicate and work together.
a. Operating System ( )
b. Disk Drive ( )
c. Output Device ( )
d. Motherboard (v)

4. Another name for computer programs is?
a. Software (✓)
b. RAM ( )
c. Input Devices ( )
d. Hardware ( )

5. Which of the following is the smallest unit of data in a computer?
a. Bit (✓)
b. KB ( )
c. Nibble ( )
d. Byte ( )

6. RAM is a part of?
a. Keyboard ( )
b. Mouse ( )
c. System unit (✓)
d. Monitor ( )

7. A small picture that represents a folder, program or other things is known as?.
a. Desktop ( )
b. Icon (✓)
c. Graphic ( )
d. Image ( )

8. Which of the following is not an operating system?
a. Windows ( )
b. Linux ( )
c. Microsoft Word (✓)
d. DOS ( )

9. What is the full form of FAT?
a. File attribute table (✓)
b. File allocation table ( )
c. Font attribute table ( )
d. Format allocation table ( )

10. In Windows OS, when you delete a file, where does it go?
a. Recycle bin (✓)
b. Hard disk ( )
c. Taskbar ( )
d. None of these ( )

11. Which of the following Windows does not have a start button?
a. Windows 7 ( )
b. Windows 8 ( )
c. Windows XP ( )
d. None of these (✓)

12. In Windows, which of the following is group of programs?
a. Accessories ( )
b. Paint ( )
c. Word ( )
d. All of above (✓)

13. A Word processor would most likely be used to do?
a. Keep an account of money spent ( )
b. Do a computer search in media center ( )
c. Maintain an inventory ( )
d. Type a biography (✓)

14. In Microsoft Word, which of the following can be used for quick access to commonly used tools?
a. Status bar ( )
b. Tool bar (✓)
c. Menu bar ( )
d. Title bar ( )

15. Which of the following is not present in Microsoft Word?
a. Word Count ( )
b. Font Size ( )
c. Brush (✓)
d. Page Margin ( )

16. Documents can be ___ with Microsoft Word. ( )
a. Created ( )
b. Edited ( )
c. Saved ( )
d. All of the above (✓)

17. What is meant by the concept of WYSIWYG in word processing?
a. What You See Is What You Get (✓)
b. What You Seek Is What You Get ( )
c. What You See Is What You Give ( )
d. What You Seek Is What You Give ( )

18. In order to select a single word in Microsoft Word:
a. Single Click within the word ( )
b. Double Click within the word (✓)
c. Right Click within the word ( )
d. Scroll in Word ( )

19. What is the intersection of a column and a row on a worksheet called?
a. Column ( )
b. Row ( )
c. Value ( )
d. Cell (✓)

20. What type of chart is useful for comparing values over categories?
a. Pie chart (✓)
b. Line chart ( )
c. Column chart ( )
d. Dot graph ( )

21. Which function in Microsoft Excel tell how many numeric entries are there?
a. Count ( )
b. Num (✓)
c. Sum ( )
d. Chknum ( )

22. In Excel, columns are labelled as?
a. A, B, C, etc. ( )
b. 1, 2, 3, etc. (✓)
c. i, ii, iii, etc. ( )
d. I, II, III, etc. ( )

23. In Excel, rows are labelled as?
a. A, B, C, etc. (✓)
b. 1, 2, 3, etc. ( )
c. i, ii, iii, etc. ( )
d. I, II, III, etc. ( )

24. What type of chart is useful for showing trends or changes over time?
a. Line chart (✓)
b. Pie chart ( )
c. Column chart ( )
d. Dot graph ( )

25. The slide that is used to introduce a topic for the presentation is called?
a. Title slide (✓)
b. Bullet slide ( )
c. Table slide ( )
d. Graph slide ( )

26. In Powerpoint, to center the selected text, the shortcut key is?
a. Ctrl+ C ( )
b. Ctrl+ E (✓)
c. Ctrl+ O ( )
d. Ctrl+ U ( )

27. Which of the following is the file extension of the PowerPoint application?
a. .ppt (✓)
b. .jpg ( )
c. .html ( )
d. .docs ( )

28. Which of the following is called as page to create a presentation in PowerPoint?
a. Sheet ( )
b. Slide (✓)
c. Paper ( )
d. None of the above ( )

29. In a presentation of PowerPoint, the special effects used to introduce slides are known as?
a. Custom Animation (✓)
b. Transitions ( )
c. Annotations ( )
d. None of the above ( )

30. Which of the following shortcut key is used to start the slideshow?
a. F5 key (·)
b. F3 key ( )
c. F1 key (✓)
d. F6 key ( )

31. Which of the following is the shortcut key to insert a new slide between the current presentation?
a. Ctrl + N ( )
b. Ctrl + K (✓)
c. Ctrl + M ( )
d. Ctrl + O ( )

32. Which of the following shortcut key is used to stop the slide show?
a. Esc key (✓)
b. Tab key ( )
c. Ctrl + N ( )
d. Ctrl + K ( )

33. Servers are computers that provide resources to other computers connected to a?
a. Client ( )
b. Mainframe ( )
c. Supercomputer ( )
d. Network (✓)

34. A program that is used to view websites is called a?
a. Web Browser (✓)
b. Web Viewer ( )
c. Spreadsheet ( )
d. Word processor ( )

35. Email address separates the user name from the domain name using which symbol?
a. * ( )
b. @ (✓)
c. ! ( )
d. ^ ( )

36. Which of the following cannot be a part of an e-mail address?
a. Underscore (_) ( )
b. Space () (✓)
c. At sign (@) ( )
d. Period (-) ( )

37. A router?
a. Screens incoming information ( )
b. Is a work virus ( )
c. Clears all viruses from a computer system ( )
d. Distributes information between networks (✓)

38. A digital signature is?
a. Scanned signature (✓)
b. Signature in binary form ( )
c. Handwritten signature ( )
d. Encrypted information ( )

39. FTP is used for?
a. Uploading files only ( )
b. Downloading files only ( )
c. Both (A) and (B) (✓)
d. None of the above ( )

40. IRC stands for?
a. Internet Resource Channel ( )
b. Internet Routing Channel ( )
c. Internet Rights Council ( )
d. Internet Relay Chat (✓)

41. In HTTPS 'S' stands for?
a. Simple ( )
b. Secured ( )
c. Server (✓)
d. None of the above ( )

42. URL stands for?
a. Universal Resource Locator ( )
b. Uniform Resource Locator (✓)
c. Uniform Radio Locator ( )
d. None of the above ( )

43. Who provides us internet?
a. TCP ( )
b. IP ( )
c. ISP (✓)
d. FTP ( )

44. www uses which protocol?
a. FTP   ( )
b. HTTP   (✓)
c. IRC   ( )
d. ICT   ( )

45. Chrome web browser is developed by?
a. Apple   ( )
b. Microsoft   ( )
c. Google   (✓)
d. Facebook   ( )

46. What is WPA?
a. Wi-fi Protected Access   (✓)
b. Wired Protected Access   ( )
c. Wired Process Access   ( )
d. Wi-fi Process Access   ( )

47. Wired Equivalent Privacy (WEP) security algorith is for?
a. Ethernet   (✓)
b. Wireless networks   ( )
c. USB communication   ( )
d. Emails   ( )

48. Wireless transmission of signals can be done via?
a. Radio waves   ( )
b. Microwaves   ( )
c. Infrared   (✓)
d. All of the mentioned   ( )

49. Bluetooth is an example of?
a. Personal Area Network   (✓)
b. Local Area Network   ( )
c. Virtual Private Network   ( )
d. Wide Area Network   ( )

50. DHCP stands for?
a. Dynamic Host Configuration Protocol ( )
b. Digital Host Configuration Protocol ( )
c. Digital Host Communication Protocol ( )
d. Dynamic Host Communication Protocol
                                          (✓)