

MIZORAM COOPERATIVE APEX BANK LTD
HEAD OFFICE: TUIKUAL SOUTH, AIZAWL - 796001
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ADVERTISEMENT NO. MCAB/HO/Recruitment/

dated 30-June-2025

RECRUITMENT FOR THE POSITION OF
Junior Management Grade-I [JMG-I] & Assistant Grade-I [AG-I]

Online applications are invited from intending and eligible candidates for filling up the following vacancies under **The Mizoram Co-operative Apex Bank Ltd.** in the manner prescribed below:

Sl. No.	Category of Posts	Grade/Scale of Pay	No. of Vacancies
1.	Junior Management Grade – I [JMG-I]	Pay Level 10 (56,100-177,500)	3
2.	Assistant Grade-I [AG-I]	Pay Level 7 (39,100-123,700)	24

NOTE:

- The Bank reserves the right to change any condition of recruitment mentioned in this advertisement before last date for submission of application.
- Further, the Bank reserves the right to cancel/amend the entire/part of the process of recruitment at any time without assigning any reason thereof. However, communication in this regard will be placed in the website.

1. Age Limit

- (a) The candidate should not be less than 18 years and more than 35 years of age as on 31.07.2025.
- (b) The upper age limit is relaxable upto 5 (five) years for ST/SC/OBC candidates.
- (c) There shall be no upper age limit for those candidates who are serving the Bank for more than 6 years for promotion to next/higher grade. (**Eligibility Certificate issued by CEO of the Bank to be enclosed**)

2. Eligibility Conditions

- (i) The candidate must be a citizen of India.
- (ii) Knowledge of Mizo language upto Class VIII standard is required.
- (iii) Knowledge of Computer Application (**Equivalent to Course on Computer Concepts or above**)

3. Educational Qualifications

- (i) **Junior Management Grade-I (JMG-I):** Graduate with at least 55% marks or Post Graduate in any discipline from recognized university.
- (ii) **Assistant Grade-I (AG-I):** Graduate any discipline from recognized university.

The candidate must possess the educational qualifications as on 31.07.2025.

4. STRUCTURE OF EXAMINATION WILL BE CONDUCTED AS FOLLOWS:

- English - 25 questions
- General Knowledge & Current Affairs - 25 questions
- Mathematical Aptitude - 25 questions
- Logical Reasoning - 25 questions

Each question will carry one mark. There will be NO NEGATIVE marks for wrong answers.

- a. **The total duration of the examination will be of 2 hours (120 minutes).**
- b. The candidates are advised to bring along with them **, a ball point pen.**
- c. Calculators / calculator watches / smart watches/ watches/ mobile phones or any such devices are not allowed inside the examination hall. Bank will not take any responsibility for safe custody of such items.
- d. The Examination will be conducted in English **ONLY**

The organization reserves the right to modify the structure of the examination which will be intimated through its website. Other detailed information regarding the examination will be given in an Information Handout, which will be made available for the candidates to download along with the Admit Card/Call Letter from the bank's website www.mizoapex.com.

Please note that candidates will not be permitted to appear for the Examination/interview without the following documents:

- (1) Valid Admit Card/Call Letter for the respective date and session of Examination
- (2) Photo-identity proof in original bearing the same name as it appears on the application form/admit card/call letter and a **photocopy of the same photo-identity proof.**
- (3) Candidates reporting late i.e. after the reporting time specified on the admit card/call letter for Examination will not be permitted to take the examination, Though the duration of the examination is 2 hours candidates may be required to be at the venue for about half an hour before the examination for completion of various formalities such as verification and collection of various requisite documents. giving of instructions etc.

5. EXAMINATION CENTRES

The examination will be conducted in venues across Aizawl and will be notified through its website,

The Organization however, reserves the right to cancel any the Examination Centres and/or add some other Centres at its discretion; depending upon the response, administrative feasibility, etc.

Candidate will appear for the examination centre at his/her owns risk and expenses and the organization will not be responsible for any injury or losses etc. of any nature. Any unruly behavior / misbehavior in the examination hall may lead to cancellation of candidature/ disqualification from future exams conducted by the organization.

6. IDENTITY VERIFICATION

In the examination hall as well as at the time of interview, the admit card/call letter along with a photocopy of the Candidate's photo identity (*bearing the same name as it appears on the admit card/call letter*) such as Aadhar Card/ SSLC admit card /EPIC/ Passport/ Bank Passbook with photograph or Identity Card issued by a Central/State Government should be submitted to the invigilator for verification. The candidate's identity will be verified with respect to his/her details on the admit card/call letter and requisite documents submitted. If identity of the candidate is in doubt the candidate may not be allowed to appear for the Examination/ interview.

7. OTHER CONDITIONS

(a) Candidates who are selected for Viva Voce must bring the originals of Marksheets and Pass Certificates of all educational qualifications from matriculation onwards along with Caste Certificate (*if any*), Birth Certificate for proof of age. Failure to bring original documents will disqualify the candidate from appearing the Viva Voce.

(b) Only online applications shall be accepted. No other mode for submission of Application is allowed.

(c) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability/failure to log on to <https://www.mizoapex.com> on account of heavy load on internet or website jam.

(d) **Instructions for Online Application** shall be available in website. Candidates are advised to download the same and go through it before applying online.

(e) FEE DETAILS & LAST DATE OF SUBMISSION OF ONLINE APPLICATION FORM:

Online application portal	From 01.07.2025 (10.00 AM) to 31.07.2025 (05.00 PM)
ADMIT CARD download	Candidates will be advised in due course through SMS / e-mail ID provided by them in their Online Application Form.
FEES: The fee shall be deposited by way of online payment through payment gateway provided in the portal.	Rs.350.00 (Non-refundable)

Candidates are advised to regularly keep in touch with the Bank's website <https://mizoapex.com> for details and updates.

(CANVASSING "IN ANY FORM THROUGH ANY AUTHORITY" WILL LEAD TO AUTOMATIC DISQUALIFICATION)



Chief Executive Officer